

Scope of Wedgewood Ravine and City of Edmonton work.

WRHOA supplements Landscaping Maintenance beyond what the City of Edmonton does within our neighborhood. Solely for the purpose of maintaining the look and appeal of Wedgewood. This additional care has been very evident over the past years versus the look and maintenance of surrounding communities.

In order to do so the HOA requires a City of Edmonton Agreement thus allowing access to perform this task on City Lands. Over the years this Agreement has changed and been addressed accordingly.

The current Agreement runs to October 31 2023. The City Lands we are allowed access to can be seen in the Neighborhood Mapping (green shaded).



The City of Edmonton Agreement allows for Enhanced Maintenance. Specifically stated as *edging, turf trimming and mowing, watering. Weeding must be done by hand only. Due to environmental concerns, the City of Edmonton does not allow the application of herbicides, pesticides or other chemicals to City lands by unauthorized personnel.*

For this work the WRHOA hires a Primary Contractor. This Contractor performs this work along with work for the Community League (CL). The WRHOA and CL have an agreement that covers this along with other CL needs within the Community. The WRHOA and CL continually communicate and cooperate with task requirements to this end.

How it all gets done

The WRHOA has a Primary Contractor Agreement in place that covers the City Agreement work along with other work associated to HOA and CL needs that are on-going and or new. It should be noted within our Contractor Agreement and that of the City of Edmonton the named Contractor provides proof of Liability Insurance and WCB of its employees. Specific to this type of work.

Duties as Defined on the Wedgewood Primary Contractor Agreement

SCHEDULE "A"

DUTIES

1. The Prime Contractor shall hold the position of contractor for Wedgewood, which position is located in Edmonton, Alberta.

2. The Prime Contractor shall perform on behalf of Wedgewood, in the areas as designated by Wedgewood, duties which are authorized by the management of Wedgewood which, without restricting the generality of the foregoing, shall include:

(i) Lawn care (edging, fertilizing, turf trimming, turf mowing, watering, grass clipping removal, weeding (weeding must be done by hand only; no chemical weeding is permitted);

(ii) Planting and maintaining flowers, shrubs, flower beds and planters;

(iii) Garbage removal (does not pertain to City of Edmonton collection bins);

(iv) Distribution and care of tree shale (mulch);

(v) Trimming and pruning of shrubs and trees;

(vi) Watering of boulevard trees;

(vii) Snow and ice removal (to be completed within 48 hours of snowfall);

(viii) "Spring Clean-up";

(ix) Maintaining the fountain;

(x) Assistance with "Light-up Wedgewood" event;

(xi) Special projects (from time to time as agreed to in writing between Wedgewood and the Contractor).

3. The Prime Contractor shall report and receive instructions from the Home Owners Association Designated Liaison of Wedgewood. The Prime Contractor shall report fully on all matters arising from his duties under this Agreement, including matters of safety and damage/repair requirements to Wedgewood's property.

When all of this is put together the task summary takes on the following look to which the Board reviews and addresses every fall once the majority of work completed. This task summary will alter from time to time given additional tasks added and result of weather conditions throughout the terms.

Contractor Agreement Schedule "A" Details			
Lawn care (edging, fertilizing, turf trimming, turf mowing, watering, grass clipping removal, weeding (weeding must be done by hand only; no chemical weeding is permitted);			
	Total grass cutting; Reference City of Edmonton Agreement Mapping/All Green Areas		
	17 TIMES PER YEAR. PLUS CUT FIRE BREAK ALONG PERIMITTER OF NEIGHBORHOOD.		
	Grass Clipping Removal		
	17 TIMES PER YEAR		
	Two passes along fence bordering Wedgewood (public view side) service as a fire break		
Planting and maintaining flowers, shrubs, flower beds and planters			
	Weeding/weed control of all growth withing the City of Edmonton agreement areas.		
	Weed Control Spraying not allowed		
	Install flowers , pruning and clean planters		
	Spray for weed control		
	Fountain lot only		
	Fertilize		
	Fountain lot and walkways		
	Watering of all boulevard Trees		
	Three times a year - 210 Trees		
	Garbage removal		
	For 32 cans and recycling boxes at mail boxes and walk ways		
	Watering Planter and Entrance Island		
	Planter box of the Community Sign		
	Entrance Island/Wedgewood Boulevard and 184 Street in from of fountain lot		
Spring Clean Up			
	Fountain lot - all growth and fountain itself		
	Cleaning, Filling and starting the fountain		
	Trimming and pruning of shrubs and trees		
	Distribution and care of tree shale (mulch)		
	Reference above total grass cutting and clippings removal - 1st cut		
Paint & repair fence and benches		Estimate of 20 hours labour time	
	Contractor to supply all materials (boards, paint, nails, posts)		
	Three rail fence from entrance sign to SW end of Playground area		
	Benches in Fountain lot, playground area, walk ways.		
Paint main fence area 300 sections			
	Painting only of the Green Fences along Walk Ways and bordering the community (pubic view side only)		
	Contractor supplies all labour and supplies		
	Paint to be specific to Wedgewood Fence Guidelines, bought from Sherwin Williams		
Snow removal		Estimate of 40 hours	to be completed within 48 hours of snowfall
	Fountain lot area		
	Ashfault walkway from South end of lot to common walkway at end of ashfault walkway		
Work for the Community League & sanctioned to the HOA			
	Weeding in park area around Gazebo and benches		
	Weeding in park area around tennis courts		
	Installation and take down of Tennis Course Nets		
	Installation of CL provided Christmas Trees in Fountain and stringing CL Lights		
	Stringing of CL Christmas Lights on trees between community entrance sign and playground		
Additional Small Jobs that my come up.			
	60 hours of time		
On going			
	fountain maintenance estimated time needed 80 hours		
	repair lights in the fountain and around the lot		
	drain/refill water as necessary		
	clean filters		
	drain and shut down fountain		
	Refill all Doggy Bag Stations		
	Estimated need of 10 cases of bags		
	Care to Tree shale/Mulch		
Your Hourly Rate			
	As required on Page 8 Schedule B of Independent Contractor Agreement		
Special projects (from time to time as agreed to in writing between Wedgewood and the Contractor)			
	Will come up and needing to be addressed by primary contractor, quotes will be requested for approval before work can begin		